

Report by: Cambridgeshire Community Foundation
To: Area Committee – North, 22nd November 2012
Wards: Arbury, King's Hedges East and West Chesterton.

Community Development and Leisure Grants 2012-13

1. Introduction

This report reminds members of the process for the allocation of Community Development and Leisure grants by Area Committees, confirms the funds available, and seeks approval for applications which have been assessed. Further information available in Appendix 1.

The application process has been managed by Cambridgeshire Community Foundation (CCF) since April 2009. CCF advertise available funds; support potential applicants; assess applications; present recommendations to Area Committees; advise applicants of Area Committee decisions; make grant payments and seek feedback and monitoring from the funded projects. CCF does not therefore make decisions on the grants awarded from the Area Committee funds.

2. Recommendations

2.1 To consider the grant applications and agree recommendations detailed below.

Current Applications. Available: £10,748.16			
CCF ref	Group	Project	Offer
WEB 54343	Old Chesterton Residents' Association (OCRA)	to assist in holding public meetings to make as many residents as possible, aware of the activities.	£399.00
3676	Arbury Townswomen's Guild	to pay for speakers to educate members and subsidise annual lunch.	£250.00
WEB 54249	Bermuda Community Room	to hold a series of afternoon tea parties, evening buffets and a Family Christmas Party for all residents.	£515.00
WEB 54334	Meadows Children and Family Wing	to continue to provide vital Family Support Drop-Ins.	£3,990.00
WEB 54281	Romsey Mill Trust	for a weekly group creating positive opportunities for 12 vulnerable young women aged 14-16.	£4,835.00
WEB 54993	Rowan Humberstone Ltd	for a Winter Warmer and Open Studio event.	£500.00
WEB 55176	St Andrew's Hall Chesterton	for a community carols event for the local community.	£226.00

WEB 55190	Chesterton Community Association	for a programme of public meetings on community themes of immediate interest.	£1,100 subject to clarification of year
WEB 55188	Chesterton Festival Committee	to enable deposits and bookings for the 2013 event	£800 (see 2.2 below)
WEB 55064	Kings Hedges Family Support Project	to purchase books to give out to preschool aged children attending family drop-ins.	£750
Total			£13,365
Budget remaining			£10,748.16
Left to spend			- £2,616.82*

*£2,616.84 to be allocated from Community Development Grants budget to cover deficit.

2.2 To approve up to £3,424 from the 2013-14 budget to Chesterton Festival Committee for the 2013 event, in addition to the £800 required in the current year to enable advance preparation to be made. The detail to be agreed by the City Council Grants Team.

3. Background

The total of £84,000 Area Committee funding available in 2012-13 has been increased to £100,690. £71,690 is from the Community Development grants budget and £29,000 is from the Leisure grants budget. These budgets have been merged and allocated to each area committee in accordance with population and poverty calculations.

2012-13		
Committee	%	£
North	37.8	38,060
South	20	20,138
East	32.2	32,423
West Central	10	10,069

4. North Area Committee 2012-13 Current Applications

4.1 Funding allocated to date: £27,311.84

CCF ID	Group	Project	AC Grant
3395	Activities4Cambridge	to run free multisport courses for City children aged 5 – 11 years old during the summer holidays 2012.	£4,500.00
3505	Eastern Region Roller Speed Association	to provide an opportunity for older people to roller skate.	£500.00
3516	Grovebury Ladies Club	for two coach outings.	£600.00
3430b	Cambridge Music Festival	a 'drumming' project with percussion workshops in 2 primary schools in Kings Hedges.	£2,000.00

WEB21939	Rowan Humberstone Ltd	to run a hands on art event for visitors to the Chesterton Festival.	£520.84
WEB39084b	Chesterton Festival Committee	to engage local children to take part in our first children's festival in Cherry Hinton.	£3,424.00
WEB39649	Chesterton Garden Club	to help with costs of annual garden show.	£300.00
WEB40708	Arbury Carnival Committee	to be able to pay for the logistic support required to hold the annual Carnival.	£2,000.00
WEB42878	St Andrew's Hall Chesterton	to organise a May Day morning celebration for the local community.	£260.00
WEB42894	Friends of Histon Road Cemetery	to fund insurance, newsletter production, meetings and events and general running costs.	£1,200.00
WEB43963	Bermuda Community Room	street parties within the communal ground of the complex of flats.	£450.00
WEB44967	Chesterton Parents Group	to fund indoor soft play sessions.	£200.00
WEB45497	Chesterton Community Association	to continue to publish 7,500 copies of Chesterton News for local news and what's on.	£1,600.00
WEB45560	Darwin Drive Youth Association	for weekly sporting activities, social events, insurance, CRB checks, transport costs and visits.	£1,500.00
WEB45643	Chesterton Parents Group	to continue to run the music group at a low cost.	£1,000.00
WEB45722	Vie Residents Association	for a local Olympic celebration including a street party.	£338.00
WEB45725	Chesterton Community Association	to run a bi monthly meeting programme.	£500.00
WEB45731	St Andrew's Hall Chesterton	to buy materials for volunteers to re paint the Hall's exterior woodwork.	£400.00
WEB54471	Cambridge Online	Basic IT training and drop in sessions	£784.00
Officer Action	East Chesterton Action Group	trip	£625.00
Officer Action	Highfield Avenue	jubilee party	£225.00
Officer Action	Kings Hedges Neighbourhood Partnership	Hurrell Road jubilee party	£400.00
Officer Action	Joint Roads Olympiad Picnic	Olympiad picnic	£380.00
Officer Action	Leys Avenue	Jubilee party	£1,000.00
Officer Action	Meadows Centre Bowlers	Jubilee and Olympic tea parties	£100.00
Officer Action	Not Quite Over the Hill	Jubilee party	£300.00
Officer Action	Sunshine Group	Jubilee party	£300.00
Officer Action	St George's Over 60s club	Hall hire and Christmas lunch	£500.00
Officer Action	Friends of Histon Road Cemetery	Green day event	£625.00
Officer Action	Chesterton Festival Committee	Deposits for events	£200.00
Officer Action	Chesterton Community Association	Christmas tree lights	£280.00

Officer Action	Sunshine Group	Christmas Activity	£300.00
			Total
			£27,311.84
			Budget
			£38,060.00
			Remaining
			£10,748.16

4.2 Grant application background information

North Area Committee 2012-13 grants	CCF ref WEB54343
Applicant: Old Chesterton Residents' Association (OCRA)	Ward(s): East and West Chesterton
<p>Purpose of group: OCRA is the residents' association covering an area roughly bounded by the River Cam, Elizabeth Way, Chesterton High Street, Union Lane, Scotland Road, Green End Road, Water Lane and Fen Road. OCRA was formed in the early 1990s by residents concerned with road safety in the area. The scope of the Association has expanded to include commenting on important planning applications affecting the area and on policies and strategies from the City that impact on local residents.</p>	
<p>Project: to assist in holding public meetings to make as many residents as possible, aware of the activities.</p> <p>Breakdown of costs: £100 for public meetings; £50 incidental meeting expenses printing etc; £84 Room hire; £65 general printing; £50 exhibition materials renovation; £50 website Domain renewal and hosting</p>	
Total cost: £399	Requested: £399
<p>Expected benefits or outcomes as a result of funding as described by the applicant: To encourage greater responsibility for local issues amongst our residents; to improve facilities in our area by attracting support for proposals which we support; to gather support against unwanted developments and proposed limits to our facilities. Number of beneficiaries: 2000</p>	
<p>Background information:</p> <p>CCF Comments: No longer charge a membership and now ask for voluntary donations at meetings. They are aiming to get more locals involved by organising social activities in addition to the campaigning / planning concerns of the group. They are involved with the Chesterton Festival and are organising a Best Garden competition for 2013</p> <p>Meetings were previously held in private houses, but now they use St Andrew's Hall (where they get at a discounted rate) as numbers have increased.</p> <p>Signposted to CCVS to put Safeguarding policies in place.</p> <p>Accounts for year to 31 May 2012 showed a deficit in year with expenditure exceeding income by £106.70. Funds held at year end were £60.30.</p>	
<p>Previous funding from this Area Committee: £640 in 09/10 towards various activities; £465 in 11/12 to hold public meetings, print information leaflets, maintain website.</p>	
Recommendation: £399	

North Area Committee 2012-13 grants	CCF ref 3676
Applicant: Arbury Townswomen's Guild	Ward(s): Arbury
<p>Purpose of group: To advance the education of women irrespective of race, creed and party so as to enable them to make the best contribution towards the common good.</p>	
<p>Project: Speakers for Arbury Townswomen's Guilds</p> <p>Breakdown of speakers costs £40-£50 per event – 11 events per year</p>	
Total cost: £440-550	Requested: £250.00
<p>Expected benefits or outcomes as a result of funding as described by the applicant: Helping members who live on their own to socialise, have companionship and keep their minds active.</p> <p>Number of beneficiaries: 35</p>	

Background information: Monthly meetings with speaker- 35 members – 32 of which live in Arbury. Members pay £26 pa of which £16 goes to National body. Other income is raised through bring and buy sales etc and in August they have annual garden party and raise money for local charity.
Previous funding from this Area Committee: New applicant
Recommendation: £250

North Area Committee 2012-13 grants	CCF ref WEB54249
Applicant: Bermuda Community Room	Ward(s): Arbury
Purpose of group: to provide a room and social activities for local people	
Project: to hold a series of afternoon tea parties, evening buffets and a Family Christmas Party for all residents.	
Breakdown of costs: Wednesday Afternoons Tea Parties £15 x 8 = £120.00; Thursday Evening Buffets £30.00 x 6 = £180.00; Christmas Party = £200.00; Publicity costs inc. posters, flyers etc. £15.00	
Total cost: £515	Requested: £515
Expected benefits or outcomes as a result of funding as described by the applicant: We feel that extra social events during the Christmas Festive will bring together people of all nationalities, faiths and abilities. We hope that the range of different personalities and abilities will allow the residents to accept the differences between our age groups and cultures. Number of beneficiaries: 60	
Background information: CCF Comments: A number of the members are alone, or have family far away and so the sessions at the Bermuda give them the chance to get out of the house and meet up with people in the area. Many requested to have extra sessions over the holiday period, specifically in January when the weather is miserable and it can be a particularly lonely time of year. The extra sessions will help them in their aim of building a stronger community and reducing isolation. The group undertake fundraising which, with the £2.50 contribution from members, enables them to run weekly tea and evening suppers throughout the year. They have calculated the funds they have to April 2013 and do not have enough to fund the additional sessions over Christmas and the Christmas party. They have some reserved funding which they are building up to re-do the kitchen and painting. Last year they tried to organise a party, but many people dropped out, so they are hoping that the request to have one this year will mean that people are keen to participate and it will be a success.	
Previous funding from this Area Committee: £1,899 in 04/05 for tables and chairs; £300 in 05/06 for a day trip; £450 in 12/13 for street parties.	
Recommendation: £515	

North Area Committee 2012-13 grants	CCF ref WEB54334
Applicant: Meadows Children and Family Wing	Ward(s): Arbury and Kings Hedges
Purpose of group: We help to educate families and the public in better standards of childcare and in the importance of sound relationships between parents and children for the enrichment of family life. We work to relieve poverty and provide recreational facilities or other leisure time activities in the interests of social welfare and aim to improve the conditions of life of persons having need of these facilities by reason of their youth, poverty or social and economic circumstances.	
We provide high quality informal support services for families with pre-school aged children living in Kings Hedges, Arbury, Orchard Park and Kings Meadow, Cambridge. We offer twice weekly family support drop-in sessions, for 50 weeks of the year, and regular after school clubs for 5-8 and 8-11 year olds. We provide preventative help, early intervention, sign posting and intensive family support to many local families.	

Project: to continue to provide vital Family Support Drop-Ins.

Breakdown of costs: Play Worker costs £260 per month x 12 months = £3,120; Mileage costs for volunteers £120; £10 per week to buy healthy food for breakfasts/lunches, £10 for compost, £30 for 3 x herb planters, £30 for plants & seeds = £670; plus allocation of overheads for rent of room, insurance, accountancy fees, admin time for collating of evidence and reporting and management time

Total cost: £18,336.00

Requested: £4,990

Expected benefits or outcomes as a result of funding as described by the applicant:

Intergenerational and deep rooted deprivation is a complex issue and we know that our early interventions and preventative work is beginning to make a real difference in helping to break down long term negative behavioural patterns; parenting is the most critical influence on children's lives and children living in deprived families generally have less support and resources from outside the family and struggle to build up resilience and self esteem. Our staff role model positive interactions between adults and children, demonstrating how to play and interact in a fun way with their children. We offer the local community open access to a wide range of support services, increasing participation, building on self esteem and improving overall quality of life for many local families. We work to improve and promote health in it's widest sense, e.g. giving ideas for low cost healthy family meals, demonstrating how to grow food at home and bringing in Oral Health workers. **Number of beneficiaries:** 250

Background information: 2136 visits from local families during 2011 - 2012, we registered 106 new parents/primary carers and 127 new children to the project.

85% of parents told us that coming to our group has enabled them to make new friends and of those 82% now meet up with those new friends outside of our project.

90% told us that attending the drop-ins has enabled them to have a greater understanding of healthy lifestyles.

CCF Comments: The City Council is their primary funder, along with Lloyds TSB who fund major programme. Families see the drop-in sessions as a reason to get out of the house, an opportunity to meet people and make friends (without the pressure of inviting people round to their house). Somewhere to get support, a shoulder to cry on and an extended family. Most of the staff have been there since the start of the project and a number of families continue to come to the sessions as they may be on their 3rd or 4th child.

The organisation asks for a 50p voluntary donation from attendees, which brings in around £45-50 per month.

The main aim of the sessions is to break the cycle, with most of the parents having come from families associated with domestic violence, lone parents, no extended families etc themselves.

This project has already secured £1,000 of the £4,990 requested from another CCF managed fund. Also receive funding from Community Development Grants for some costs towards this project.

Accounts for year to 31 March 2012 showed a surplus in year with income exceeding expenditure by £5,814. Funds held at year end were £14,516, including £5,646 in restricted funds.

Previous funding from this Area Committee: 04/05 £1,859 for parenting courses; 04/05 £736 for publicity and information brochure; 05/06 £5,044 for after school club; 05/06 £997 for messy play sessions; 06/07 £5,860 for a play worker; 07/08 £983 for messy play sessions; 08/09 £2,924 for parenting courses; £816 in 10/11 to pay for 9 hours of family support; £90 in 11/12 to fund a play worker for 12 months.

Recommendation: £3,990

North Area Committee 2012-13 grants	CCF ref WEB54281
Applicant: Romsey Mill Trust	Ward(s): Arbury and Kings Hedges
<p>Purpose of group: Romsey Mill's aim is to create opportunities with young people, children and families to overcome disadvantage, promote inclusion and develop personal, social and spiritual wellbeing. We support young people and families through detached outreach, group work, one-to-one support, accredited courses, work in schools, activity based projects (e.g. urban music, sports), home visits and residential.</p>	
<p>Project: for a 40 week long project creating positive opportunities for 12 vulnerable young women aged 14-16.</p> <p>Breakdown of costs: Staff £7185 {Young Women's Youth Development worker preparation, delivery and evaluation time for 1 group and 5 one-to-one sessions per week (12.5hrs x 40 weeks) @ £12.69 per hour, plus a second worker preparation, delivery and evaluation time for 1 weekly group (3 hrs x 40 weeks) @ £7.00 per hour, plus project management for year}; Session costs £2,412.00 venue hire and £10 session refreshments Office, overhead and premises costs £2,310.40 (apportionment calculated using ACEVO's full cost recovery toolkit); Celebrating achievements on our website and in newsletter £144.40.</p>	
Total cost: £12,051	Requested: £4,834.72
<p>Expected benefits or outcomes as a result of funding as described by the applicant: We expect the young women to develop skills in team working and communication; increased and realistic aspirations, confidence and self-esteem; understanding of how to maintain their places at school; understanding of how to lead healthy lives; a heightened sense of self-worth to protect themselves from negative relationships and early pregnancy.</p> <p>These outcomes will enable them to live safely, making positive and informed decisions. We expect the young women to progress towards positive destinations, including remaining in school, or taking up training places post-16. We want them to be empowered, through increasing confidence and awareness, to contribute to the local community. This may be as simple as talking with shop keepers during a transaction, or see them volunteering to befriend older people at a day centre, or being the first person in their family to leave education with qualifications and work.</p> <p>Number of beneficiaries: 12</p>	
<p>Background information: Young women, contacted through outreach work carried out by Romsey Mill's Youth Development Workers, have requested positive activities that are relevant to their needs and lives. They say they have no other opportunities for structured, social and skill-based activities with many of the young women struggling to stay in school.</p> <p>Through observation, we have recognised that all of the young women we engage with lack skills and confidence which has propelled them into unhealthy relationships, anti-social behaviour or crime. Many of the young women are not in education, work or training; others are at risk of being excluded from school.</p> <p>CCF Comments: Application includes breakdown of total project costs from Apr 12 to Mar 13. The project has been running since April 2012 and will finish at the end of March 2013. The total project is for 40 sessions over the year, but this grant application is to deliver 16 sessions between November 2012 and March 2013. Romsey Mill has matched funding which has enabled them to fund the sessions up until now, through local communities and their own reserves.</p> <p>The young women involved in the project live in the North Area of the city, mainly Arbury, with a few in Kings Hedges. Romsey Mill has been working with these young women over the past 18 months via other programmes and projects. The sessions are held at the Manor Pavillion.</p> <p>Draft Accounts for year to 31/03/2012 showed a deficit in year with expenditure exceeding income by £90,663. Funds held at year end were £1,586,970, with £899,420 in Romsey Mill Centre Funds and £134,576 in other restricted funds.</p>	
<p>Previous funding from this Area Committee: no recent AC funding</p>	
<p>Recommendation: £4,835</p>	

North Area Committee 2012-13 grants	CCF ref WEB54993
Applicant: Rowan Humberstone Ltd	Ward(s): Chesterton
Purpose of group: Rowan brings artists & people with learning disabilities together to produce fine artwork & crafts while providing opportunities for skills development, making choices, self-expression & creative exploration within a safe professional environment.	
Project: for a Winter Warmer and Open Studio event.	
Breakdown of costs: Musician Fees £300; Refreshments £150; Subsistence (food for staff staying after work) £50; Mailshot £451.20; Craft activity £155.31 (Staff prep & delivery £95.31, materials £60); Promotional sales items £384; Event staffing £158.85; Prep. & management of event £847.20	
Total cost: £2,496.56	Requested: £900.00
Expected benefits or outcomes as a result of funding as described by the applicant: Students' self-esteem is raised through exhibiting their artwork and receiving feedback. By opening our doors to our local community we hope to engender feelings of community and inclusion. For those people who find face to face socialising difficult, our craft workshop will enable people to meet and chat in a less confrontational way while they undertake a task. By providing musical entertainment & an activity we hope to make this a more accessible event for people who normally find it hard to visit exhibitions. We hope to increase peoples' perception of our organisation as part of the local creative arts community. New people may visit Rowan and become long term Friends of Rowan and advocates for our work. Through our production of high quality artwork that is presented to our community in a professional and positive way, we hope to positively influence people's latent attitudes towards disability. Selling our artwork generates income & a desire to own Rowan artwork by others.	
Number of beneficiaries: 250	
Background information: Requesting £900 as a contribution towards the cost of this event where they hope to make sales income of £400 and the balance of £1196.56 will be met through Rowan's funds.	
CCF Comments: The Open Studio is an annual event (in addition to the Summer Open Studio). Following the success of having music at last year's event, they've decided to hire a Jazz trio to create a warmer, more welcoming event. They will also have the addition of craft activity this year which will involve visitors with the craft activities going on and encourage them to purchase some Christmas present. Although the cost of the event is quite high, they believe it is well worth running as it is a great way of raising the profile of Rowan Humberstone and the work that they do. They aim to include the wider community in the event and hopefully make future beneficiaries aware of the organisation. For the students, the event adds to self-esteem raising. They can feel a sense of pride in helping to set up the event and encouraging visitors to get involved. Without the grant the event will still go ahead, as they have applied for a contribution to the cost of the event. Other funding will come from their unrestricted reserves and from predicted income through sales. They would have to scale down the event, without this additional funding. Advertising and publicity for the event will be done as much as possible through free avenues such as social media and websites such as Cambridgeshire.net and the Arts Council Website. They will also do a mailshot to mailing list and send out flyers to contacts on their database without email addresses. In terms of monitoring the success and numbers in attendance, they hope to find a volunteer to help with using a 'click' machine and encourage visitors to comment in their visitors book. Accounts for year to 31 August 2011 showed a deficit with expenditure exceeding income by £6,452. Funds held at year end were £63,593, with £9,387 in restricted funds.	
Previous funding from this Area Committee: £520.84 in 12/13 to run a hands on art event for visitors to the Chesterton Festival.	
Recommendation: £500	

North Area Committee 2012-13 grants	CCF ref WEB55176
Applicant: St Andrew's Hall Chesterton	Ward(s): Chesterton
Purpose of group: To promote community development and community cohesion in Chesterton, and to facilitate and encourage the work of local community groups and activities through the provision of a community hall as an affordable, accessible and friendly meeting place that is open to all, and to run or help run collaborative local community initiatives such as the now annual Chesterton Community Carols, May Day Celebration, St Andrew's Autumn/Advent Fayre and Chesterton Festival.	
Project: for a community carols event for the local community. Breakdown of costs: £100 brass band; £100 refreshments (hot chocolate, milk, mulled wine, mince pies, chocolate biscuits); £21 Temporary Event Notice; £5 printing costs - hymn sheets, posters produced in house	
Total cost: £226	Requested: £226
Expected benefits or outcomes as a result of funding as described by the applicant: A simple, happy and sociable evening for all who come along. We hope that, as in previous years, new links will be made and existing links reinforced between the many different organisations and individuals who will participate. We hope that the community spirit of Chesterton will be built up by the event, and that it will provide an opportunity for the many local residents who feel alone for one reason or another to feel part of the wider community and make new friends. Number of beneficiaries: 200	
Background information: CCF Comments: The event is attended by a range of people and this year it is hoped that numbers will increase due to the advertising in the Chesterton News, in addition to posters, which goes out to 8,000 households.	
Previous funding from this Area Committee: £2,003 in 07/08 for 4 tables tennis tables and equipment; £266 in 10/11 for a community carol event; £2,522 in 10/11 to refurbish a meeting room; £287 in 11/12 for a community carol event; £165 in 11/12 to buy finger shields for doors; £175 in 11/12 to purchase wood chippings and fertiliser; £260 in 12/13 to organise a May Day morning celebration; £400 in 12/13 to buy materials for volunteers to re paint the Hall's exterior woodwork.	
Recommendation: 226	

North Area Committee 2012-13 grants	CCF ref WEB55190
Applicant: Chesterton Community Association	Ward(s): East and West Chesterton
Purpose of group: Chesterton Community Association provides the community anchor for Chesterton and is affiliated to Community Matters. CCA supports the maintenance and management of St Andrew's Hall as a community hall for Old Chesterton. We are seeking improved and increased community facilities for Chesterton and in particular enhancement of our open spaces and associated facilities. We are the publisher of Chesterton News a new newsletter that brings together churches, community centres and other organisations to produce its content.	
Project: a programme of public meetings and newsletter Breakdown of costs: Support for Meeting Programme £500, Garden Competition £100; Printing costs of Newsletters £3400 Sundry	
Total cost: £4250	Requested: £1100

Expected benefits or outcomes as a result of funding as described by the applicant: The meetings will continue to pursue themes we have been addressing over the past year, especially in helping to bring together people with a common interest in improving our local facilities. This year could be a breakthrough year on sports and leisure provision as the City Council is changing the way it approaches the use of funding for community infrastructure that will more actively engage with local people.

The Garden Competition will aim to promote pride of place and encourage more people to take just a little more care of the way their homes appear from the public domain.

The Newsletter is proving successful in attracting advertising. We have increased the print run to 8,500 and are getting positive feedback from recipients. We are making changes so that we can accommodate more local event news.

Number of beneficiaries: 8500

Background information:

CCF Comments: PUBLIC MEETINGS Aim to run at least 5 public meetings per year, providing opportunities for people to find out about activities available in the area including Arts & Crafts and Martial Arts. They are free to encourage participation, though they plan to organise income generating events such as concerts in order to become more sustainable and show case local talent. They do not charge a subscription currently, but this is something they are considering for the future. On average 40 people come to each public event (with a capacity for 120).

GARDEN COMPETITION Initiative of a local resident who approached them for support. Looking to help support the organisation, promotion and running of the competition, but not for the purchase of prizes. Chesterton Community Association suggested seeking these through donations from local businesses, in the form of plants or garden centre vouchers.

CHESTERTON NEWS Through increased advertising in the newsletter they hope to be able to cover costs in the future. They have a good relationship with their publisher and costs are kept to a minimum. Newsletter is delivered to 8,500 households.

Accounts for year to 31 March 2012 showed a surplus with income exceeding expenditure by £1,242. Funds held at year end were £2,460, with £555 in restricted funds.

Previous funding from this Area Committee: £2,487 to establish the group; £3,543 in 09/10 to run Chesterton Festival; £900 in 10/11 to run a competition to design a village sign; £1,952 in 10/11 for running costs; £700 in 11/12 for printing the newsletter; £1,600 in 12/13 to continue to publish 7,500 copies of Chesterton News; £500 in 12/13 to run a bi monthly meeting programme.

Recommendation: 1100

North Area Committee 2012-13 grants	CCF ref WEB55188
Applicant: Chesterton Festival Committee	Ward(s): Chesterton
Purpose of group: To organise a community festival to celebrate life in Chesterton and to advance community cohesion, education, the arts and community involvement within Chesterton.	
Project: to stage the fifth Chesterton Festival in June 2013.	
Breakdown of costs to be incurred in Feb 13 : Marquees deposit £50 Attractions deposit £250 Insurance £500 (although we hope to reduce this cost if we can share a policy with other local festivals)	
Total cost of festival: £7680	Requested: £800

Expected benefits or outcomes as a result of funding as described by the applicant: The main benefit is the participation of people in the Festival. The organising group has changed significantly this year and new faces have appeared to replace those who can no longer play a very active part. This sense of being part of something that belongs to the community is being increasingly valued. We have also put in place succession planning for future years and have found that by being clear about what is required people are very willing to take on defined but manageable roles

We are still finding it difficult to engage the business community more fully in supporting the Festival but have not given up on them. We need to recognise that they are facing difficult times and try to engage with them in a way that is of mutual and long-term benefit to both. The provision of sound stages for the Friday and Saturday 2012 events at a heavily discounted rate, with a skilled operator present, is a good example of how this can work in practice. **Number of beneficiaries:** 3800

Background information: Last year we had more people than ever visit the festival events despite high winds and a heavy downpour on the Saturday afternoon. The feed-back was positive from both those who came to visit and those who were active participants manning stalls or acting as stewards or managing things behind the scenes.

CCF Comments: 3,800 beneficiaries based on this year's festival:

300 people on Friday evening event

3,000 approximately at festival (300-400 on field at any one time)

500 involved with Open Gardens

Keen to keep costs low and become sustainable. Investigating an alternative supplier of chairs/tables etc who may be less expensive. Ideally would like to buy equipment to be used year in year out, but currently have nowhere to store it. Considering organising a meeting with other festival organisations to discuss co-festival insurance which would also bring costs down, if possible. (In previous years insurance was shared with Community Association, but no longer is and therefore has doubled). Stalls are charged at low costs and 10% of anything sold goes to the Festival Committee to be used towards costs.

This year's festival brought in some income for an advertising display at the event, so they plan to approach other people to do this for 2013 event and bring in more income for following year.

Small fee charged, £1m, for adventure zone as this is a high cost, but feedback shows that this is something children have never experienced before and therefore are keen to have again.

The venue hire is all in kind.

In the year to 31 Aug 12 a small surplus of £102 was recorded

Previous funding from this Area Committee: £268 in 10/11; £3,134 in 11/12; £200 in 12/13; £3,424 in 12/13.

Recommendation: £800

North Area Committee 2012-13 grants	CCF ref WEB55064
Applicant: Kings Hedges Family Support Project	Ward(s): Kings Hedges
Purpose of group: Our aim is to educate families and the public in better standards of childcare and in the importance of sound relationships between parents and children for the enrichment of family life. We provide a high quality 'holistic' range of informal support services for families in Kings Hedges, East Chesterton and Abbey, Cambs. We offer weekly drop-ins, providing a warm, safe, non-judgemental environment where families are encouraged to grow and develop their own skills/support networks in an area defined as having high deprivation. These families face many issues including domestic violence, drug and/or alcohol dependency, homelessness and poverty.	
Project: to purchase books to give out to preschool aged children attending family drop-ins.	
Breakdown of costs: 90 books @ £7.99 = £719.10; Gift wrap and cello tape £50	
Total cost: £759.10	Requested: £750

Expected benefits or outcomes as a result of funding as described by the applicant: The benefits and outcomes of this funding is one of increasing opportunities in education to both the children and the parents. Sharing books is hugely important in the learning of a pre-school aged child and sets them on the right path for more formal learning once they start primary school. The parents who attend our drop-ins have already seen an increase in their self-confidence in telling stories and moving onto sharing these beautiful books with their children is the next stage of progression, they too are learning, but perhaps about the parenting role in helping your child to learn and discover new experiences.

These families currently face many barriers to educational opportunities due to their often chaotic and disadvantaged lives; we try hard to address many of the needs and by giving a book as a gift seems a fitting thing to do at this special time of year. We are confident that as a result of this, many families will recognise that learning can be fun. **Number of beneficiaries:** 180

Background information:

CCF Comments: The aim is to give a hardback Osbourne book to their pre-school children who come to family drop-ins as a Christmas present. Something to keep and take home. 90 children based on numbers for each drop-in as follows:

20 x Monday

25 x Wednesday

45 x Thursday

Previous funding from Ridgeons/Bidwells is allowing them to buy books in various languages for use during the drop-in sessions, which spurred the idea for this project. By introducing more books into sessions, and for families to take home, they hope to increase education opportunities for both children and adults.

They have no reserves, so if this grant is not awarded it will have to be postponed, until funds become available. Their core costs are funded by the Big Lottery and any one-off projects funding has to be found elsewhere. They hold reserves of one month's expenditure.

Accounts for year to 31 March 2012 showed a surplus in year with income exceeding expenditure by £1,255. Funds held at year end were £5,386.

Previous funding from this Area Committee: £653 in 10/11 to buy toys for special needs children; £700 in 11/12 to be able to open up the summer holiday sessions to older siblings.

Recommendation: 750

5. Political and Religious Promotion

Community Development has reviewed their grant conditions to clarify that grants cannot be used in any way to promote a political or religious organisation or to generate private gain. The organisation will also take care to avoid giving the impression that it supports any political party or candidate in an election and will not give publicity to political parties or to individual politicians or candidates in the six week period leading to an election.

Organisations which promote any political parties, are involved in party politics, or which promote political views are not eligible to apply and grants cannot be used for the promotion of a political party or publicity that appears to be designed to affect public support for a political party.

BACKGROUND PAPERS and research used in the preparation of this report:

Grant applications and monitoring from previous grant awards.

Telephone interview.

To inspect these documents contact Marion Branch on 01223 410535 or marion@cambscf.org.uk

Area Committee Grants – Process and Criteria 2012-13

The following document was circulated to members recently and is attached to this report for reference.

1. Budget

The total of £84,000 Area Committee funding available in 2012-13 has been increased to £100,690. £71,690 is from the Community Development Grants budget. £29,000 is from the Leisure Grants budget. These budgets have been merged and divided between the area committees in accordance with population and poverty calculations. The amount available for each area is as follows:

Committee	%	£
North	37.8	38,060
South	20	20,138
East	32.2	32,423
West Central	10	10,069

2. Committee Reports

There will be two rounds for applications to be presented by Cambridgeshire Community Foundation at committees in 2012. This is the second and final report for this committee.

Although the Cambridgeshire Community Foundation is unable to attend Chair's briefings for the above committees they are happy to answer any questions at any time. Prior to briefings assessed applications will be accessible via a password protected area on their website and members will be given access to review applications and raise questions prior to committee meetings.

3. Chair's and Officer's Action

In between the above rounds grants, if justified new applications cannot wait until the next round, they will be considered, in line with the Council's constitution, by:

- Officer Action (the Council's Grants Manager) for awards up to £2,000
- Chairs Action for awards £2-£5k

The Chair's Action process is where a recommendation for an award is £2-£5k the report will be sent to Chairs and Spokes of the appropriate committee by CCF following consultation with the Council's Senior Grants Officer. The Chair and Spokes will be expected to respond within 5 working days either approving the award, asking for further information, or rejecting the award, giving reason for rejection. If no response it received the recommendation will stand.

The Officer's Action process is where a recommendation for an award is up to £2k the report will be sent to the Grants Manager to respond within 5 working days either approving the award, asking for further information, or rejecting the award, giving reason for rejection. If no response it received the recommendation will stand.

All awards made by Chair and Officer Action will be included in the next report to committee.

4. Criteria for Grants

Community Development and Leisure grants both have budgets specifically devolved to area committees for local projects. The policy decision for this dates back to Community Development and Leisure Scrutiny Committee 24 March 2005.

The criteria for awarding area committee grants mirrors the Community Development and Leisure grants strategies and priorities (attached as appendix 1) but also gives flexibility for area committees to decide to on area priorities and to award grants for both for capital or revenue expenditure. Themes for 2012-13 will include the Diamond Jubilee and the Olympics.

The money is to enable projects that provide services or activities to benefit people living in one of the four areas of Cambridge City (North, South, East, West/Central). Priority will be give to projects that are aimed at those people whose opportunities are restricted by disability, low income or discrimination.

5. Eligibility to apply

Applications are invited from community groups and voluntary organisations which:

- are independently set up for charitable or philanthropic purposes
- have a constitution or set of rules defining aims and procedures and decide policy and overall management practice through a committee of elected, unpaid volunteers
- meet the needs of Cambridge residents and are open to all eligible users
- have structures in place to manage affairs efficiently, hold regular meetings to plan and monitor activities, keep minutes and circulate information to group members
- involve members and users in policy-making and in management and recruit and support volunteers, where appropriate
- meet the legal responsibilities of an employer and adopt appropriate health and safety policies and practices including child and vulnerable adult protection measures, if appropriate
- adopt good environmental and equal opportunities practices
- keep proper financial records and show that financial help is needed.

Groups, which are actively working towards meeting these conditions, may be considered for funding as well as

- groupings of local residents able to meet basic accountability requirements.
- partnerships of constituted group(s) and local residents.

(Organisations are not eligible if they are set up and/or managed wholly or partly by a statutory organisation; seek a grant for religious instruction or worship; operate for private gain or are connected with any political party or are involved in party politics.)

6. Awards

- There is a £5,000 limit on application and grant award levels for any **organisation**.
- Grants cannot be made retrospectively.
- Councillors will be asked to consider and decide on applications in two area committee cycles a year. Grants may be made between meetings if the applicants can demonstrate that they are unable to wait for the next scheduled grants meeting and will be processed via a Chair's/Officer's Action process.
- Groups receiving a grant will need to provide feedback on how they spent the money and the impact it has made.
- At the end of December 2012 the area committee funds are merged with the main grants budget to enable flexibility to spend the budget on appropriate grants to voluntary organisations.

7. Community Development & Leisure Priorities relating to Area Committees

Community Development

Community Activities

1. Activities which support **children and young people and families experiencing disadvantage:**

- to provide children and young people with opportunities to participate in positive activities, engage in democratic processes, and improve the quality of life in neighbourhoods
- to meet the needs of children and young people in the areas of growth or demographic change

2. Activities which support

- **BME groups**
- **people with disabilities**
- **LGBT groups**
- **women** lacking opportunities to live safe and fulfilling lives
- **community cohesion** - activities helping people from different backgrounds to integrate into the Cambridge community and to get on well together

3. Activities which support **older people** to live socially and physically active lives.

Consideration will be given to specific activities and services that enable those groups and individuals to participate in their communities and improve their own well-being. Activities must include one or more of the following:

- supporting those who are disadvantaged by low income/ disability/ discrimination
- proposals that enable people to participate in decisions and influence the services that affect their lives
- bringing people together to identify common issues and to bring about change

- investigating local needs and developing responsive projects
- increasing the awareness of and celebrating the city's cultural diversity

It is not for personal care services, proselytising or worship or services which are the responsibility of other statutory agencies

2. Social and Economic Deprivation - projects, services or activities which promote **Economic Inclusion**. Supporting organisations that help individuals to overcome barriers to participation in the City's economy. Support, advice and guidance for workless people and those at the risk of worklessness to gain the confidence, motivation, skills and qualifications to engage in rewarding employment or entrepreneurial activities.

3. A Growing City - enabling voluntary and community activity in new communities on fringe sites to flourish and to support the integration with neighbouring parts of the city.

- Community development activities in new developments in the City (see Community Activities above for the type of activities eligible for funding).
- Building capacity in and making links with adjoining neighbourhoods where development is taking place

Leisure

1. Improve access to leisure activities

A targeted approach to improving access to arts and sports for city residents who currently have restricted access, particularly including:

- Minority Ethnic Groups
- People with disabilities
- People on low incomes
- Children, young people and older people at risk of exclusion from leisure opportunities

2. Enhance the City's cultural offer

Arts and sports activities that enhance Cambridge's cultural offer by doing some or all of the following:

- Celebrating Cambridge's cultural identity or local traditions
- Benefiting the local economy
- Reflecting the city's creative reputation through being new, innovative, and ambitious
- Promoting environmental sustainability
- Celebrating the London 2012 Olympic Games and supporting the aims of the City's Olympic Action Plan (available from www.cambridge.gov.uk/olympics)

3. Encourage and support local neighbourhood arts and sports activities that enhance current provision and are for the benefit of local residents